



OLSEN ENGINEERING, INC.
 9707 Frankstown Road
 Penn Hills, Pennsylvania 15235
 (412) 242-2725
 Fax: (412) 242-2125



Please fill out this form and return signed copy via mail or facsimile.

PROJECT ACKNOWLEDGMENT FORM

Firm Name, Address, and Phone:	
Entity represented by Firm:	
Project (Description or Case Caption)	

On behalf of the firm indicated above and the parties that I represent, I, _____, request the services of Olsen Engineering, Inc., to investigate the project referenced above; I attest that I have authority to hire engineering services and to guarantee payment for services rendered; and I agree to comply with the rates and terms as delineated below. Further, should it become necessary for Olsen Engineering, Inc. to collect on a balance that is more than ninety days past due, I agree to reimburse Olsen Engineering, Inc. for collection fees and attorney fees incurred, and I agree to pay interest on late balances, from the point that the invoice was originally due, at the rate of ten percent APR.

Signature

Date

Rates and Terms

Engineering	\$305/Hour
Technician	\$105/Hour
Clerical	\$55/Hour
Terms	30 days from invoice date

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